



OR # _____

Amount _____

Date _____

SSDL CALIBRATION REQUEST FORM FOR ACTIVITY METER

Instructions:

1. Fill out *all* the fields below and check ☐ the box ☐ that corresponds to your facility.
2. **Please write legibly.** All information written in this form will be the basis of the certificate/report issued.
3. **A maximum of *two (2) units per client may be submitted to each service request.***

I. Customer Information			
Company Name:			
Address:			
Contact Person:			
Mobile Number:		Designation:	
Landline Number:		Email Address:	
II. Field of Application			
<input type="checkbox"/> Nuclear Medicine		<input type="checkbox"/> Radioisotope production/distribution (e.g., Production/ distribution of I-131, Tc-99m, etc.)	
<input type="checkbox"/> OTHERS (Please specify): _____			
III. Instrument Information			
Manufacturer		Model	
Reference sources available in facility:		<input type="checkbox"/> Cesium-137 <input type="checkbox"/> Cobalt-57 <input type="checkbox"/> Barium-133 <input type="checkbox"/> OTHERS (Please specify): _____	
Highest activity being measured in Becquerel (Bq):			
IV. Terms and Conditions			
<p>1. The customer is responsible for the logistics and arrangements necessary for the PNRI Calibration Team to perform their calibration services. This includes arrangements for transportation (from PNRI to facility and vice versa), accommodation (as needed), and incidentals (PPE, etc.) that may be required during the agreed-upon schedule.</p> <p>2. The customer is responsible for preparing the Tc-99m or any or other radioisotope that will be used for the Linearity Test. The activity level should be within the range that is typically used during normal operation.</p> <p>3. In case the radioisotope for linearity testing is unavailable at the time of calibration, linearity test will not be included in the Certificate of Instrument Calibration to be issued.</p> <p>4. The customer should ensure that the work area is free from contamination and elevated radiation levels at the time of calibration. If the work area is found to be contaminated, the calibration may not proceed until decontamination is completed within a reasonable time and radiation levels become acceptable.</p> <p>5. Once the PNRI Team has arrived and commenced with its calibration, the service is considered served. Depending on the result, a Certificate of Calibration or Certificate of Test will be issued 10 working days after the conduct of the service. Any rescheduling due to reasons not of fault of PNRI will be considered as a new service request and the customer shall pay the corresponding fees.</p> <p>6. In the event of a natural disaster or public health crisis that affects our ability to deliver services, PNRI reserves the right to temporarily modify or suspend service deliverables.</p> <p>7. If no complaints regarding the calibration are raised within one (1) week after the release of the certificate, the result of the calibration shall be considered final and acceptable. The customer may review the calibration results and raise any concerns or issues they may have.</p> <p>8. The PNRI is implementing a cash payment policy. The services being requested will be provided only upon presentation of the official receipt. Upon payment, contact RPSS for scheduling of service through rps@pnri.dost.gov.ph or (02) 8929-6011 to 19 local 246/262.</p> <p><i>I hereby acknowledge and agree with the terms and conditions outlined in items 1 through 8.</i></p>			
Signature over Printed Name of Applicant		Date	RPSS Receiving Personnel